

CSIR - National Environmental Engineering Research Institute
Nehru Marg, Nagpur 440 020

No. 2-12(PG)/2017-COA

January 3, 2017

Office Order

Sub:- Nomination of a Nodal Officer for Public Grievance under CPGRAMS portal

The Director, CSIR-NEERI, Nagpur has been pleased to appoint Shri Somnath Mazumder, Administrative Officer as Nodal Officer for Public Grievance under CPGRAMS, in place of Shri M.G. Dalvi, former Senior Controller of Administration. The required details in respect of the nominated Nodal Officer are given as under:-

Name of the Nodal Officer	Designation	Landline No.	Mobile No.	E-mail ID
Shri Somnath Mazumder	Administrative Officer	0712-2249996	9893041549	s_majumder@neeri.res.in

As per the instructions, Shri Mazumder shall coordinate with the applicant of grievance received through the Public Grievance Portal "pgportal.gov.in". He shall be the link between the Lab./Instt., CSIR HQs and the Office of the Joint Secretary (Admn.), CSIR which is also the Office of the Director, Public Grievance. He shall monitor all the grievances proactively and dispose of under intimation to CSIR HQs within a fixed time frame.

The user manual of CPGRAMS portal is available on the pgportal.gov.in.


[Pankaj Kumar]
Section Officer

To:

Shri Somnath Mazumder
Administrative Officer
CSIR-NEERI, Nagpur 440 020

Copy for information to the following functionaries :-

1. The PS to Director, CSIR-NEERI, Nagpur
2. The Heads of all Divisions / Sections / Zonal Centres of CSIR-NEERI
3. The Scientist & Head, CTMD, CSIR-NEERI, Nagpur – for uploading the Office Order on NEERI Website
4. The Notice Boards, CSIR-NEERI, Nagpur
5. The Joint Secretary (Admn.), CSIR, Rafi Marg, New Delhi [directorpg@csir.res.in] – for registration on the PGRAMS website